



## *The Evesham Flute Studio*

*Renae Block, Director*

7 Cooper Avenue, Suite B

Marlton NJ 08053

### **STUDIO RATES & POLICIES 2011-12**

(Effective September 1, 2011)

#### **2011-12 lesson rates are based on the amount of time scheduled:**

1. 30 minute lesson—\$25\* (recommended for elementary and middle school students)
2. 45 minute lesson—\$35\* (recommended for advanced middle school and ALL high school students)

\*Tuition discounts may be applied for early registration and/or multiple family members

#### **TUITION POLICIES**

1. Tuition is due at the **first** lesson of each month. Payment may be made by cash or check.
2. Statements will be placed in student mailboxes by the last week of each month with the total tuition due for the upcoming month, which may include any music given to the student during the previous month, other supplies obtained on behalf of the student, or any competition or recital fees. **If preferred, statements can be emailed to you – please let me know.**
3. A late charge of \$5.00 will be assessed for payments not received by the second lesson of the month.
4. Tuition will vary each month depending on how many lesson days occur (3, 4, or 5 weeks).
  - Lessons that fall on a major federal holiday will be cancelled and there will be no charge for those days. (Thanksgiving, Christmas, New Year's Day, Memorial Day, July 4<sup>th</sup>, Labor Day).
  - The studio will generally be open on non-major federal holidays (Columbus Day, Mt. Luther King Day, Presidents Day, etc.). Please give advance notice if you will be unable to attend a lesson on a holiday, and a make-up lesson can be scheduled.
5. **Please Note: Your monthly tuition is a retainer that reserves your time slot in the teaching schedule.** Please read the following guidelines carefully:
  - **Students are expected to pay for the entire month of lessons, regardless of any impending absences.** Refunds will not be given for missed lessons. However, make-up lessons may be scheduled providing at least 24 hours' notice is given for a cancellation, and there is availability in the studio schedule. Make-up lessons do not need to occur in the same week as the absence.
  - Lessons will be conducted during the regularly scheduled time. If a student is late, the remaining time allotted will constitute the complete lesson.
  - Last minute cancellations **will not** receive a make-up. Also, if a make-up lesson has been scheduled and agreed upon and the student does not show up, that lesson will be forfeited.
  - Credit will *always* be given should I have to cancel a lesson for any reason.
  - **Summer Lessons:** An 8 week summer schedule will be arranged prior to the end of the school year. During the summer session, students select the number of lessons they wish to take and pay only for those lessons. **This is the only exception to the above stated policy.**

Phone/Fax: 856-552-0718

[www.eveshamflutestudio.com](http://www.eveshamflutestudio.com)

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